# COORDINATOR ASSET SYSTEMS

## Permanent Full Time – Casino

The Richmond Valley is in the heart of the Northern Rivers, with wide open spaces and room to grow. We're a down-to-earth, friendly community – where you can still enjoy the welcome of a country town, a family holiday by the beach, or a campfire under the open sky.

It's a place of opportunity, where you can get a start in life or find the change you've been looking for – build a home, raise a family, or buy your first acreage. Success is earned through hard work, persistence, and the courage to get back on your feet in hard times.

Our organisation is defined by integrity and passion in what we do. When challenges come, we endure, we recover, and we rise once again to rebuild. Our people are connected through a shared love of this place and in serving our community.

As Coordinator Asset Systems, you will play an important role in supporting the long-term sustainability of the Richmond Valley by ensuring Council's infrastructure, property and community assets are effectively planned, managed and maintained. You will lead strategic asset management initiatives, oversee asset systems, condition assessments and revaluation programs, and use data, financial insights and risk-based planning to inform investment decisions. Working collaboratively across Council, you will drive continuous improvement and strengthen asset management practices to deliver reliable, cost-effective and sustainable infrastructure and services for our community.

### About you

This is an exciting opportunity for a detail-oriented, proactive professional with a safety-first focus and positive attitude. You are –

- A strong communicator, both written and verbal
- Flexible, adaptable and responsive to change
- Able to work well within a small team and autonomously

### About the role

The Coordinator Asset Systems is responsible for leading the delivery, coordination and continuous improvement of Richmond Valley Council's asset management programs and projects, as identified within the Asset Management Plan, Community Strategic Plan, Delivery Program, Operational Plan and Internal Audit recommendations. In this role, you will provide leadership for Council's asset management framework, ensuring the effective planning, management and optimisation of Council's infrastructure assets.

You will drive the development of asset management systems, policies and practices that support informed decision-making, regulatory compliance and the long-term sustainability of community assets. Working collaboratively across Council, you will champion best-practice asset management principles and support the delivery of reliable, sustainable and cost-effective infrastructure services for the Richmond Valley community.

**Full time:** 70-hour hour fortnight

**Salary:** Range from $101,717 to $116,974 pa + 12% superannuation

**Contact:** Kim Anderson, Manager Asset Systems and Planning – 02 6660 0300

***NOTE:*** *As the activities of this position could involve exposure to Hepatitis A and B, the employee will be vaccinated against these hazards or required to provide proof of immunity against these diseases.*

Please read the role description for more information regarding key accountabilities of the role, essential qualifications and obligations.

## What we offer

Richmond Valley Council offers a range of other benefits for its employees including:

- Long Service Leave after 5 years of service.
- Volunteer and compassionate leave to support you when you need it.
- Ongoing learning and development opportunities.
- Fitness Passport to help you stay active and healthy.
- Free weekly yoga and meditation sessions to support your wellbeing.
- Health and Wellbeing Day
- Access to a confidential Employee Assistance Program (EAP)
- A strong focus on workplace health, safety
- Be part of an inclusive and supportive workplace where people are valued, diversity is embraced and everyone has the opportunity to contribute.

## How to apply

All applications must be lodged online via Council's website
https://richmondvalley.nsw.gov.au/council/working-with-us/positions-vacant/

For further information about our recruitment process, please contact our Recruitment team on (02) 6660 0318 or recruitment@richmondvalley.nsw.gov.au

*Council is committed to creating a workforce that celebrates inclusion, diversity and equality. We believe our employees are a reflection of the diverse community we serve and are proud to support equal opportunities for all of the Richmond Valley.*

## Our Values and Behaviours

